



Christ Church C.E. First School
Northesk Street
Stone
Staffordshire
ST15 8EP
01785 354125

Company registration Number: 07702211

Email - office@christchurch-stone.staffs.sch.uk
www.christchurchfirstschool.org.uk

Privacy Notice - Academic Year 2017 - 2018
Data Protection Act 1998

We Christ Church C.E. First School are a data controller for the purposes of the Data Protection Act. We collect information from you and may receive information about you from your previous school and the Learning Records Service. We hold this personal data and use it to:

- Support your teaching and learning;
- Monitor and report on your progress;
- Provide appropriate pastoral care, and
- Assess how well your school is doing.

The information includes contact details, national curriculum assessment results, attendance information and personal characteristics such as ethnic group, any special educational needs and relevant medical information. If you are enrolling for post 14 qualifications we will be provided with your unique learner number (ULN) by the Learning Records Service and may also obtain from them details of any learning or qualifications you may have undertaken.

We will not give information about you to anyone without your consent unless the law and our policies allow us to. We are required by law to pass some information about you to the Department for Education (DfE) and, in turn, this will be available for the use(s) of the Local Authority. In addition, where appropriate we will send to relevant National Health Service personnel (e.g. School Nurses, the NHS Health Informatics Team) information on individual pupils to ensure continuity of health care.

If you want to see a copy of the information about you that we hold and/or share, please contact Mrs Sherratt or Mrs J. A. Smith or visit www.christchurchfirst.org.uk If you need more information about how the school, Local Authority (LA) and/or DfE store and use your information, then please go to the following websites:

<http://www.staffordshire.gov.uk/health/childrenandfamilycare/yourdata/Yourdata.aspx>

<https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

If you are unable to access these websites we can send you a copy of this information. Please contact the LA or DfE as follows:

- | | |
|---|--|
| <ul style="list-style-type: none">• Information Governance Unit
Staffordshire County Council
Third Floor
Staffordshire Place Two
Tipping Street
Stafford
ST16 2DH
Email: foi@staffordshire.gov.uk | <ul style="list-style-type: none">• Public Communications Unit
Department for Education
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT
Website: www.education.gov.uk
Email: http://www.education.gov.uk/help/contactus
Telephone: 0370 000 2288 |
|---|--|